



MTU
Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

MTU Cork Disability Support Service (DSS) – Parents/Guardians Information Session 2021

dssCork@mtu.ie
www.mycit.ie/dss

www.mtu.ie

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Who's speaking?



dssCork@mtu.ie




**Ruth
Murphy**


**Laura
Coleman**


Mary O Sullivan

www.mtu.ie

2021-09-20

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Agenda



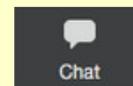
- **18.00 Welcome**
- **18.05 Key information on starting college @ MTU**
- **18.15 Your changing role and supporting your student / confidentiality**
- **18.25 DSS supports – overview**
- **18.45 Questions**
- **19.00 Finish**

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Event guidelines



- **Event will be recorded but we won't include any queries that identify someone. This will be put up on the DSS website.**
- **We encourage you to turn on your video but you don't have to.**
- **Please be respectful and don't interrupt if someone is speaking.**
- **We will use the Chat to give you links and information.**
- **Use the Chat function if you need to tell us any issues with the event.**
- **Follow the rules of asking questions.**



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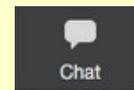
Question and Answers



There is time for questions after each section.

You can ask general questions on Zoom by:

- Using the Chat icon to type a question to Everyone
- Or during the question times, you can unmute yourself and ask your question.



And one of the team will answer the question live or answer it in the chat.

Or you can email us with a specific or private question to Ruth Murphy in Zoom or dssCork@mtu.ie and we will come back to you after the event.

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Key things to know about college

- Students will be studying a mix of online lectures and classes on campus - depends on the course.

The university communicates with students through:

- their MTU student email and
- through Canvas - the app where students access their recorded/live lectures, lecture notes, submit assignments, online exams.

- Covid-19 procedures/updates: <https://covid19.cit.ie/>



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Online learning supports



- **Quick course on online learning in college!**
<https://www.futurelearn.com/courses/a-digital-edge-essentials-for-the-online-learner>
- **Typing training:** <http://typing.com>
- **MTU Cork TEL guides for Canvas and Zoom:**
<https://tel.cit.ie/tips-for-remote-learning>
<https://edtechstudents.eu.helpdocs.com/>



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Key college 2021/22 dates



- **First year Course Registration: 17th -24th September** in Melbourn building, Bishopstown campus. Packs posted out from 14th Sept - <https://www.cit.ie/admissions/registration/year-1>
- **Classes start on 27th September.** Online timetables available just before then – but these may change!
- University year is in 2 semesters – 50% done by Christmas. See Academic delivery updates: <https://covid19.cit.ie/>
- **Good Start support:** Student ambassadors [#GoodStart21](https://www.instagram.com/mtugoodstart/)
Insta: <https://www.instagram.com/mtugoodstart/>



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Access laptop loan scheme



- First year students who are DARE eligible, also in receipt of special rate SUSI grant and who confirm need will automatically qualify to apply for a laptop.
- The DSS will email DARE eligible students the week of 20th September to their MTU student email.
- If a student is in other categories listed – they will get an email from the Access Service.



www.mycit.ie/access_disability/student-assistance-fund/government-laptop-scheme-

www.mtu.ie

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Financial support



- **Student Assistance Fund:**
For costs of going to college plus fast-track application for laptop (applications open 20th September) www.mycit.ie/saf
- **1916 Bursary**
Bursaries available for first time undergraduate students
<https://www.soarforaccess.ie/1916-bursary-fund/>
- **HEAR:**
If a student was also HEAR eligible students will get financial support as part of their offer – hearCork@mtu.ie
- **MTU Cork Fees and Grants Office:** www.cit.ie/fees
feesCork@mtu.ie

Student Assistance Fund



HEAR HIGHER EDUCATION ACCESS ROUTE

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QUESTIONS



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Your changing role - Confidentiality

Students = adults over 18
GDPR – data protection means:

- The university deals with the student directly.
- Needs consent from student in writing to share any information each time.

MTU Cork DSS operates a strict confidentiality policy. We cannot disclose any information about the student registration, academic progress, to parents, lecturers, etc., unless we have the student's consent, or unless there is a health and safety risk.




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Your changing role – supporting the student



- ✓ **Asking for help** from course co-ordinator, lecturers, support services, etc.
- ✓ **Planning their day** – online lectures, going to college - transport, lunch, money management.
- ✓ **Managing their time** - using calendars on phone -
- ✓ reminders about deadlines, etc.
- ✓ **Being aware of attendance** - This may be monitored and some classes/ labs are mandatory
- ✓ **Making friends** – join clubs and societies

Don't forget to allow for mistakes!

Balancing academic, social and work life takes time 😊

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Your changing role – supporting the student



Encourage and support the student to engage with relevant supports and develop/maintain good habits, such as...

- ✓ Check MTU student email/Canvas every day (on phone)
- ✓ Download online notes from Canvas.
- ✓ Communicate directly with lecturers, support services, etc., to check/clarify assignments, procedures etc. – by email.
- ✓ Be aware of the use of social media in college.



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Questions



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What is the DSS (Disability Support Service)?

The DSS supports students who feel like they may need some extra support due to their learning difference, disability or health condition when studying at MTU.

We support full-time and part-time students across all of MTU Cork campuses, and our supports are available both remotely and on campus.



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Meet the DSS team



Fiona



Laura



Julie



Jessica



Barbara



Ruth



Mary



Mark

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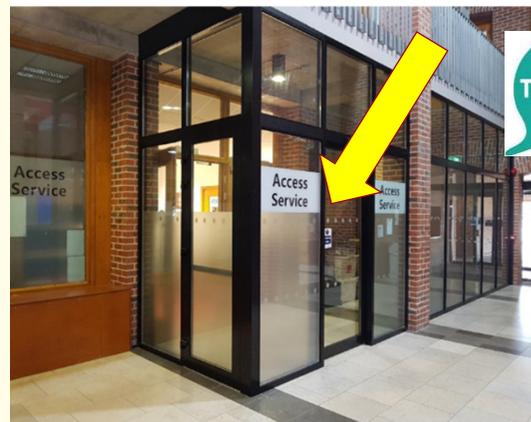
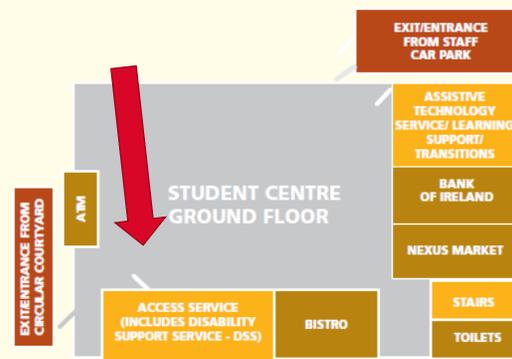
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Disability Support Service (DSS)



- Online Remote meetings and support using email/MS Teams
- Emily Clifford, Access Service Administrator, at front desk - 021 433 5138

Map of Student Centre, Bishopstown Campus



NICE TO MEET YOU

The quickest way to reach us is emailing dssCork@mtu.ie

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Who does the DSS support?



We support over **1000 students** with:

- Specific learning differences, including dyslexia and dyscalculia
- Dyspraxia (DCD) and dysgraphia
- Physical disabilities
- Significant ongoing illnesses
- Mental health
- ADD/ADHD
- Autism Spectrum
- Blind/ Vision Loss
- Deaf/ Hearing Loss
- Speech and language



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DSS Information



Website and videos www.mycit.ie/dss

www.mycit.ie/dssstudentguide



MTU Cork DSS orientation 2021/22



MTU Cork Disability Support Service
R Murphy



How to apply to the DSS 2021 22
R Murphy



DSS Learning Support in the City 202
R Murphy



Dedicated Canvas module

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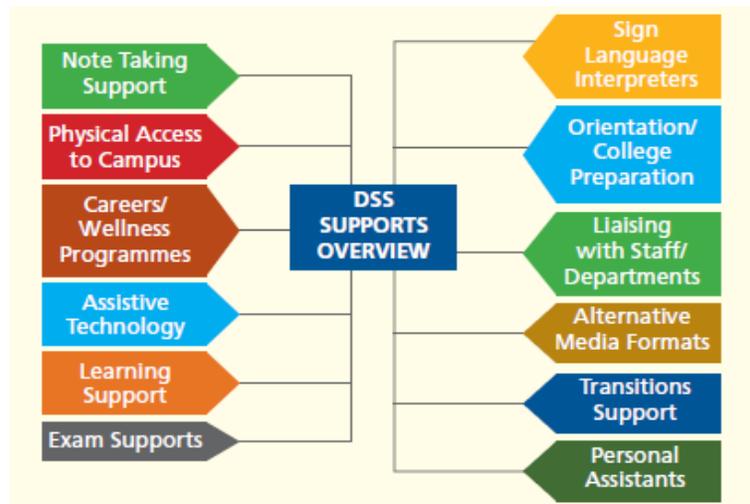
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DSS Supports



Succeed All DSS supports are confirmed in a student's needs assessment www.mtu.ie

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DSS Learning Support

Planning and structuring assignments	Academic writing skills	Quoting, referencing and plagiarism
Taking good notes	Managing deadlines	Exam and revision techniques
Presentation skills	Reading and research	Essay writing

1:1 remote support available and workshops

www.mycit.ie/access_disability/disability-support-service/learning-support

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College Preparation sessions



Tips On: College Preparation

Manage Your Time



Organise Yourself



Timetable Assignments



Priorities



Tues 21 Sept 11.30am-1.30pm and Thurs 23 Sept 1.00-3.00pm
https://dss_collegeprep_newstudents2021.eventbrite.ie

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DSS Assistive Technology (AT) Service



For DSS students ONLY

- ✓ Workstations with AT software
- ✓ Bookable room for speech to text use
- ✓ Workshops and training (online)
- ✓ Software installed to help students with their studies – also available around campuses
- ✓ YouTube channel with online guides:
<https://www.youtube.com/user/AccessATS>



Full time DSS AT Officer based in the Student Centre - Mark Burleigh Mark.Burleigh@mtu.ie
<https://youtu.be/kiP3ezRqhZA>



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ASSISTIVE TECHNOLOGY SESSIONS

ASSISTIVE TECHNOLOGY TOOLS FOR WRITING | ASSISTIVE TECHNOLOGY TOOLS FOR READING

Tools for Reading demo: Wednesday 22 Sept 3-4pm
<https://dssatreading2021.eventbrite.ie>

Tools For Writing demo: Mon 20 Sept and Fri 24 Sept 12-1pm
<https://dssatwriting2021.eventbrite.ie>

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Exam Supports




Examination supports are listed on student's Needs Assessment document.

These can include:

- **10 minutes per hour Extra time**
- **A smaller shared separate exam centre/ separate exam centre**

Generally DSS students use technology in exams instead of personal support, and some supports differ to those in school:

- **Reading software** instead of readers.
- **Typing** instead of scribes.
- **Marking guidelines** instead of a spelling and grammar waiver.

Personal supports will be discussed in individual cases with the DSS.

<http://www.mycit.ie/examinations/support/>

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Learn about the Transitions Programme



Julie O'Donovan, Transition Programme Co-Ordinator JulieA.ODonovan@mtu.ie

Guidance for Autistic students during first year of university

One to one Support by meetings on your campus, video, phone calls or emails

Find out more at our talk at Thursday 30th September, 6-7pm

Book your place at: <https://mtucorkdsstransitions2021.eventbrite.ie>



<https://youtu.be/sMrGF30eYGI>

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DSS Supports



Contact us as soon as possible if a student needs any of the following:



- ISL interpreter/speed text
- Access to disabled parking, transport, physical access to buildings



- Personal assistant to support you physically access the campus and/or personal care



- Mobility training or alternative format for students with a visual impairment



Email dssCork@mtu.ie

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Questions



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How to apply for DSS supports?



- **STEP 1: Fill out Online Application Form:**
www.mycit.ie/access_disability/disability-support-service/registering
- **STEP 2: Submit documents by email** www.mycit.ie/documents-needed
(DSS already has copies of documents from CAO/DARE).
- Attend classes and sign up to DSS Canvas module /go to DSS sessions
- **STEP 3: Receive a needs assessment document which confirms DSS supports / reasonable accommodations.**
 - This is sent to the MTU student email. Students may be waiting a few weeks to receive it especially in September/October.
 - Students may also be asked to attend a meeting with DSS staff.

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Needs assessment /supports



- The needs assessment document lists the supports students are entitled to.
- It is the student's document – they decide what to do with it.
- And it's their responsibility to engage with supports recommended in their needs assessment and email – such as making appointments, emailing the document to lecturers, etc.



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Support Services at MTU



- ✓ Academic Learning Centre – free subject classes
- ✓ Academic Success Coaching
- ✓ Student's Union
- ✓ Access Service – financial help /HEAR/ Mature students
- ✓ Careers Service
- ✓ Counselling Service
- ✓ Medical Centre & ERT
- ✓ Clubs and Societies
- ✓ Sports facilities – CIT
- ✓ Mature Student Officer
- ✓ Accommodation office



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What's Next?



- Register for course / Set up MTU email and Canvas.
- Start to get to know the campus and using the technology
- Fill out DSS Online Application Form and look at DSS orientation videos.
- **Encourage the student to check their emails/Canvas every day.**
- **If the student is having a problem, please get them to contact their lecturer, course-coordinator, or head of department, or contact us!**

JUST
ASK

dssCork@mtu.ie

Follow the DSS:

- Facebook: www.facebook.com/mtucorkdss
- Instagram: @mtucork_dss Twitter: @MTUCork_DSS

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Thank you for coming and any final questions?



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